



# South Carolina Volunteer Strategic Assistance Fire Equipment Program

## V-SAFE Panel Meeting Minutes April 7, 2021 at 2 p.m. Virtual Meeting

Public notice of this meeting was properly posted at the South Carolina State Fire, 141 Monticello Trail, Columbia, SC 29203 and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

In order to provide the opportunity for social distancing, the meeting was held via video and teleconference. Members of the public wanting to attend emailed [susan.duncan@llr.sc.gov](mailto:susan.duncan@llr.sc.gov) for login instructions.

NOTE: These minutes are a record of the motions, official actions taken by the Panel, and a brief summary of the meeting.

### I. Call to Order and Welcome: Chairman Keith Minick

The meeting was posted and advertised pursuant to all South Carolina laws, rules, and regulations. Chairman Minick called the meeting to order at 2 p.m.

### II. Roll Call of Members

The following panel members were present (see below) and a quorum was established. Additionally, LLR employees George Stapleton and Susan Duncan were present.

V-SAFE Panel Members									
Jonathan Jones	Z	Keith Minick	Z	Barry McRoy	Z	Tony Dicks	Z	Tommy Keaton	Z
Bill Dunlap	Z	Steve Arsenault	Z	Randy Swinton	Z	Glenn Poole	A	Thomas Rivers	A

P: Via Phone Z: Zoom A: Absent

### III. Approval of Agenda and Minutes (Oct. 22, 2020 and Jan. 7, 2021)

Bill Dunlap made a motion to approve the April 7, 2020 agenda. Barry McRoy seconded. Motion carried unanimously without discussion.

Bill Dunlap made a motion to approve the Oct. 22, 2020 minutes. Barry McRoy seconded. The motion carried unanimously without discussion.

Bill Dunlap made a motion to approve the Jan. 7, 2021 minutes. Barry McRoy seconded. The motion carried unanimously without discussion.

### IV. Funding Update and Considerations

Jonathan Jones informed the Panel that by waiting for the recent March 2021 Department of Insurance deposit, this allows a total of \$5,190,006.76 to be distributed among qualifying departments. The average grant request received was \$28,445.15. This funding will allow, at least, 180 qualifying fire departments to receive funding.

**V. Scoring Compilation Discussion and Grant Award Approvals**

Panel members reviewed and discussed 12 applications falling within the funded category marked as “partial funding approved.”

Bill Dunlap made a motion to go into Executive Session to discuss contractual matters regarding the eligibility of a specific fire department. Randy Swinton seconded the motion, which carried unanimously.

Bill Dunlap made a motion to come out of Executive Session. Tony Dicks seconded the motion, which carried unanimously. No votes were taken during Executive Session.

Panel members asked to make the following part of the record: If a fire chief indicates his fire department has more than 50 percent volunteers, but the narrative indicates a lower than 50 percent rate of volunteers – that application is ruled ineligible.

Barry McRoy made a motion to award grants as displayed on the provided spreadsheet and make it part of the minutes. Randy Swinton seconded the motion, which carried unanimously.

**VI. Old Business**

None

**VII. New Business**

Staff will inform the members of the SC House of Representative and Senate of award winners in their districts.

**VIII. Adjournment**

A motion was made by Tony Dicks to adjourn the meeting. Randy Swinton seconded. The next meeting was not scheduled and is at the call of the chair. The motion carried unanimously without discussion.

The meeting adjourned at 3:53 p.m.