South Carolina Fire Academy
Advisory Committee Quarterly Meeting
Meeting Minutes – October 25, 2010

Members Present: John Bowers, Bill Addis, Bob Beebe, Phil Elliott, John L Melton, Joel Rogers, Jay Smith, Wesley Williams
Members Absent: Bryan Beason, Bruce Burding, Chris Nunnery, Karl Ristow, Jonathan Ryan, Art Sattler, Jim Still
Alternates Present: Steve Curry, Skip Hannon, Mike Norket, Dixon Odom, Alan Sistare
Non-Voting Members Present: Joe Palmer, John Reich and Ed Roper
Visitors Present: Ashley Boltin, Cindy Brazell, Russ Friar, Phillip Russell

Chairman Bowers called the meeting to order. Ed Roper advised that a quorum was present.

Chairman Bowers asked Joe Palmer to open the meeting with a prayer and then everyone stood and recited the Pledge of Allegiance to the U. S. Flag.

Chairman Bowers asked for a motion to approve the minutes from the July 14, 2010 meeting.
     1st – Wesley Williams
     2nd – John L Melton
     Discussion: none.
     Chairman Bowers called for a vote. The motion was passed unanimously.

Chairman Bowers asked for a motion to approve the minutes from the August 19, 2010 meeting.
     1st – Wesley Williams
     2nd – John L Melton
     Discussion: none.
     Chairman Bowers called for a vote. The motion was passed unanimously.

Chairman Bowers asked if there were any organization reports to be presented to the committee. There were none.

Chairman Bowers asked for reports from the standing committees.

Financial committee – Joel Rogers
Rogers stated that this committee still needs some volunteers and he hopes to do a spot audit of the books.

Curriculum Committee – Russ Friar
Friar updated all on status of crosswalk. Friar also stated that Nov. 1 was the deadline to finish the Fire Officer I course.

Chairman Bowers asked for Ed Roper to give his report. Roper passed out and reviewed a draft of administrative guideline AG-009 – Firefighter Challenge for courses

1152, 1153, 1154 and 2100. Roper stated that he was ready to sign off on this guideline and make it official.

A motion was called to accept this draft.
    1st – Joel Rogers
    2nd – Skip Hannon
    Discussion: none
    Chairman Bowers called for a vote. The motion was passed unanimously.

Phillip Russell passed out and reviewed the resident training report. Russell noted that the Academy is looking at offering 14 programs at the Southeastern Fire School in March.

Roper passed out and reviewed the regional activity report, the financial report, and the facilities report and passed out a copy of the annual report.

Roper stated that there will be some changes made to future Fire Marshal Certification courses to include: this course will be a true 5-day course. Students will test 30 days after the end of the course and then will have 90 days to complete a practical skills check list. Also, fire marshal recertification will be on a 2-year cycle instead of every year.

Russ Friar presented and reviewed his handout for the curriculum section.

New Business

1 – What can be done to provide more online or blended classes?
At this time the Fire Academy is only offering one blended class and this is for the Fire Officer course.

2 – What can be done to develop a course cost?
In most cases the Fire Academy has been able to work with the fire department to provide training requested. It would be much work for the academy to develop a cost analysis for each course. The fire chiefs should call and talk with Ed and see if the Fire Academy can help.

3 – Burn building repairs update.
Roper stated the burn building is usable for smoke now until an inspection is done. The timeframe is to hopefully be done by March.

4 – Update on crosswalk for Fire Academy courses.
This covered earlier in the meeting.

Other

John Reich stated that the division is looking forward to the new administration and leadership. The transition team will begin working immediately after the election.

<u>Adjourn</u>

The next quarterly committee meeting is scheduled for January 12, 2011 at 10 a.m.

With no other business the meeting was adjourned.

Respectively submitted,

Ed Roper
Recording Secretary