

South Carolina Fire Academy
Advisory Committee Quarterly Meeting
Meeting Minutes May 13, 2015

MEMBERS PRESENT: Bruce Kline, Steve Graham, Skip Hannon, David Laird, John Robinson, Joel Rogers, Shannon Tanner, Diane Woods

MEMBERS ABSENT: Bruce Burding, Mike Norket , Brian Horton, Barry Davis, Tracy Wallace, Tommy McDowell

ALTERNATES PRESENT: Keith Scharf

NON-VOTING MEMBERS PRESENT: Ken Kerber

VISITORS PRESENT: Ashley Boltin, Rick Dunn, Phillip Russell, Bonita Watters

Chairman Kline called the meeting to order at 10:15 and was advised that a quorum was present.

Rick Dunn opened the meeting with prayer and the Pledge of Allegiance.

Chairman Kline asked for a motion to adopt the Agenda. The motion was made and seconded and unanimously passed.

Chairman Kline asked for a motion to approve the corrected February minutes. The motion was made and seconded and unanimously passed.

Chairman Kline:

Chairman Kline discussed this being his last meeting as Chairman and thanked all for the work that they had completed. He announced that Chief Mike Norket will be the next Chairman. He also commented on the attendance of members and said he was going to address that issue. Chief Kline again discussed how fortunate we were to have Richelle Taylor as the Director of LLR. He lastly mentioned that Chief Tommy McDowell has been appointed by the Director to fill the Higher Education seat on the Board.

Superintendent Ken Kerber:

Presented and discussed the attached reports:

A summary of long and short term goals(**Superintendent's Report**), **Financial spreadsheet, Quarterly report on the Training Development Section, The Administration, Hospitality & Training Quarterly Report**, and the **SC Fire Academy Site and Strategic Capital Plan as of 2015**.

Kerber distributed and discussed financial report on expenses.

Kerber reviewed briefly a Marketing report.

Chairman Kline asked for the Board to "Endorse" the first 4 years of the Strategic Plan and Instructional Design Section. After a motion and a second, it was approved unanimously.

There was discussion concerning the Academy getting accredited as a "teaching Institution" but it was noted that caution should be taken because the Academy could then be subject to The Department of Education instead of LLR.

Phillip – Admin. Hosp. Reg. –

Phillip presented and discussed his report. He also discussed the three committees he has working on Fees, Policies and Instructor Recruitment and Retention. These committees will make their reports to SCFA staff on May 27th.

Rick Dunn – Curriculum

Rick presented his report (attached)

Rick also discussed the changes in personnel in his section.

OLD BUSINESS – None

NEW BUSINESS – None

ANNOUNCEMENTS:

June 8-13 is the Annual Fire-Rescue Conference

NEXT MEETING – 8-12-15

ADJOURN

With no other business the meeting was adjourned at 13:10 with a motion made by Brian Horton and seconded by Diane Woods.

Respectfully submitted by
Kenneth W. Kerber

DISCLAIMER: The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.