



**Fire School Advisory Board Meeting Minutes
Quarterly Meeting: May 8, 2024 at 10 a.m.**

Public notice of this meeting was properly posted at the South Carolina Fire Academy, 141 Monticello Trail, Columbia, SC 29203 and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

The meeting was held in person in the SC Fire Academy conference room. Board members also utilized video and teleconferencing.

I. Call to Order and Welcome

The meeting was posted and advertised pursuant to South Carolina laws, rules, and regulations. The meeting was called to order at 9:59 a.m. by Chair Terry Sherriff.

Roll call of members:

SC Fire School Advisory Board															
Terry Sherriff	X	Mark Davis	X	Jody Suttles	Z	Douglas Cline	Z	Brad Stio	A	Brian Lovin	X	Joel Rogers	Z	Tommy McDowell	Z
Michael Dozier	A	Harold Nichols	X	Justin McLellan	Z	Thomas Tardo	X	Joshua Jordan	X	Peter Dontje	X				

P: Via Phone X: Present A: Absent Z: Via Zoom

VISITORS PRESENT: Rick Dunn, Terrell Brown, Richard Naugler, Andrela Riley, Greg Bass, Bonita Watters, Erick Adams, Miranda Turner, Michael Lew, Amy Williamson, and Sherri Bush

- A. After roll call, a quorum was established.
- B. Superintendent Pope led the Pledge of Allegiance and Invocation.
- C. Harold Nichols made a motion to approve the agenda. Joshua Jordan seconded. The motion carried unanimously without discussion.

II. Approval of Minutes

Brian Lovin made a motion to approve the Feb. 14, 2024, minutes. Harold Nichols seconded. The motion carried unanimously without discussion.

III. Committee Chair Comments

Terry Sherriff's Remarks

- Discussed the SC State Fire changes and events

IV. State Fire Marshal's Remarks

Financial Update

Superintendent Jason Pope on behalf of Chief Jonathan Jones:

- Discussed budget

CPIP Project Updates

Superintendent Jason Pope on behalf George Stapleton:

- Campus security project will be completed by the end of this year.
- Inspections, upgrades, and repairs to the burn buildings are needed.
- Upgrades and repairs are needed for the AARF prop.

Grants Update

George Stapleton presented the following updates:

- None

Superintendent's Remarks

Chief Jason Pope discussed:

- Discussed State Fire University presentations currently being presented
- Discussed recruit school registration and waiver process
- Discussed returning dorm stays to two-person occupancy instead of single use
- Invited the committee to the May 15, 2024, Superintendent's Call at the Academy.

Employee Updates

- Currently fully staffed
- Introduced new employees Michael Lew
- Discussed new FTE positions: CTC Coordinator, Cafeteria Services, and Fire Instructor Coordinator

V. SCFA Section Reports

Facilities

Greg Bass discussed numerous facilities projects and increased cafeteria sales.

Curriculum & Production

Bonita Watters provided a summary and overview of ongoing Curriculum and Production projects.

Training

Terrell Brown provided an onsite training section update and shared the need for more part-time instructors.

EMS

Richard Naugler provided a summary and overview of the ongoing EMS courses and projects.

Accreditation

Andrela Riley provided an Accreditation update.

Administration

Sherri Bush, Administrative Supervisor, provided an update on Administration.

Marketing

Amy Williamson provided Marketing and Special Projects updates.

VI. OLD BUSINESS

- None

VII. NEW BUSINESS

- None

IX. Announcements

- Fire Rescue Conference is June 12-15, 2024, in Myrtle Beach.
- The SOCON Conference is May 18-19, 2024, at the Academy.

X. Adjournment

Joshua Jordan made a motion to adjourn. Mark Davis seconded. Motion passed unanimously without discussion. Meeting adjourned at 11:26 a.m.

The next meeting is scheduled for Aug.14, 2024, in the SC Fire Academy Conference Room or via teleconference.

Disclaimer: The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.